

## Registration Procedures

1. **Complete Application for enrollment & Tuition agreement - to be turned in at registration.**
2. **Brightwheel and Payment Information**
  - All payments must be made through Brightwheel.
  - Registration & Supply Fees due upon registration.
  - One month's advance tuition is due in June 2025 or at time of registration.
  - The remainder of tuition payments will be paid monthly from August 2025 - April 2026 or September 2025 - April 2026.
3. **Turn in all registration paperwork within a week of receiving it. Paperwork will be sent home in April. Incomplete or missing paperwork may cause the loss of your child's spot.**

### Thinking ahead...

- Current Immunization records will be due before the start of school on the Tennessee form.
- Your child's shot records must indicate a well-child exam.
- Emails will go out over the summer regarding Parent Night, Meet the Teacher, and school start dates.



## 2025-26 Class Information

### Hours of Operation

**Monday - Thursday 9:00am- 2:00pm**

**Friday 9:00am - 12:00pm**

### Extended Care Hours

Potty trained, 3-year-olds and older

Morning: Monday - Friday 8am - 9am

Afternoon: Monday - Thursday 2pm - 3:15pm

Friday 12pm - 3:15pm

A registration fee of \$200 (per child) and a supply fee of \$50 (per class) are due at registration.

Monthly tuition fees are billed and withdrawn electronically for 10 months (June 2025 & August 2025 - April 2026).

A 9-month billing option is available.

Our staff is composed of the Directors and qualified teachers in each class. The Preschool works closely with the Advisory Board and the Children's Ministry team in our church.

We do not discriminate on the basis of race, color, or ethnic origin in admission policies and the rights, privileges and activities made available by our preschool.



## Registration Information for the 2025-26 School Year

If your child is a current student **AND** a church member, you may drop off their forms throughout the week of February 3-7.

Current students **OR** Church member Registration

- Tues, February 11: Young Toddlers, Older Toddlers, 2s, 3s
- Weds, February 12: 4s, PreK 1, 2, & 3
- Friday, February 14: Kindergarten

## Things to Note

- Parents will be notified of their child's placement within a week of registration.
- Preschool Registration will begin at 8:15am in the preschool wing on your designated day.
- Kindergarten Registration will be at 8:30am in the preschool wing.
- Another parent may not register your child or hold a place in line for you.
- If you are registering a younger child, you may turn in your older child's registration packet at the same time.
- The first month's tuition will be due in June 2025 (1<sup>st</sup> or 15<sup>th</sup> depending on billing choice.) This will continue to hold your child's spot until the start of school.

**Young Toddlers - \$260 / month**

12 - 18 months

Monday/ Wednesday or Tuesday/ Thursday

**Older Toddlers - \$260 / month**

19 - 26 months

Monday/ Wednesday or Tuesday/ Thursday

**Two Year Olds - \$250 / month**

2 by June 30

Monday/ Wednesday or Tuesday/ Thursday

**Three Year Olds (2 days) - \$240 / month**

3 by September 30

Monday/ Wednesday

**Three Year Olds (3 days) - \$300 / month**

3 by September 30

Tuesday/ Thursday/ Friday

**Four Year Olds - \$375 / month**

4 by October 31

Tuesday - Friday

**Prekindergarten - \$375 / month**

4 by August 15

Tuesday - Friday

**4s & PreK Optional 5<sup>th</sup> Day - \$100 / month**

Monday