

Registration Procedures

1. **Complete Application for enrollment & Tuition agreement - to be turned in at registration.**
2. **Brightwheel and Payment Information**
 - All payments must be made through Brightwheel.
 - Registration & Supply Fees due upon registration.
 - One month's advance tuition due in June 2024 or at time of registration.
 - The remainder of tuition payments will be paid monthly from August 2024 - April 2025 or September 2024 - April 2025.
3. **Turn in all registration paperwork within a week of receiving it. Paperwork will be sent home in April. Incomplete or missing paperwork may cause the loss of your child's spot.**

Thinking ahead...

- Current Immunization records will be due before the start of school on the Tennessee form.
- Your child's shot records must indicate a well-child exam. This is a state mandate, so NO exceptions!
- Emails will go out over the summer regarding Parent Night, Meet the Teacher, and school start dates.



2024-25 Class Information

Hours of Operation

Monday - Thursday 9:00am- 2:00pm

Friday 9:00am - 12:00pm

Extended Care Hours

Potty trained, 3-year-olds and older

Morning: Monday - Friday 8am - 9am

Afternoon: Monday - Thursday 2pm - 3:15pm

Friday 12pm - 3:15pm

A registration fee of \$100 (per child) and a supply fee of \$50 (per class) are due at registration.

Monthly tuition fees are billed and withdrawn electronically for 10 months (June 2024 & August 2024 - April 2025).

A 9-month billing option is available.

Our staff is composed of the Directors and qualified teachers in each class. The Preschool works closely with the Advisory Board and the Children's Ministry team in our church.

We do not discriminate on the basis of race, color, or ethnic origin in admission policies and the rights, privileges and activities made available by our preschool.



Registration Information for the 2024-25 School Year

If your child is a current student **AND** a church member, you may drop off their forms throughout the week of February 12-16.

Current students **OR** Church member Registration

- Weds, February 21: Young Toddlers, Older Toddlers, 2s, 3s
- Thursday, February 22: 4s, PreK 1, 2, & 3
- Friday, February 23: Kindergarten

Things to Note

- Parents will be notified of their child's placement within a week of registration.
- Preschool Registration will begin at 8:15am in the preschool wing on your designated day.
- Kindergarten Registration will be at 8:30am in the preschool wing.
- Another parent may not register your child or hold a place in line for you.
- If you are registering a younger child, you may turn in your older child's registration packet at the same time.
- The first month's tuition will be due in June 2024 (1st or 15th depending on billing choice.) This will continue to hold your child's spot until the start of school.

Young Toddlers - \$260 / month

12 - 18 months

Monday/ Wednesday or Tuesday/ Thursday

Older Toddlers - \$260 / month

19 - 26 months

Monday/ Wednesday or Tuesday/ Thursday

Two Year Olds - \$250 / month

2 by June 30

Monday/ Wednesday or Tuesday/ Thursday

Three Year Olds (2 days) - \$240 / month

3 by September 30

Monday/ Wednesday

Three Year Olds (3 days) - \$300 / month

3 by September 30

Tuesday/ Thursday/ Friday

Four Year Olds - \$375 / month

4 by October 31

Tuesday - Friday

Prekindergarten - \$375 / month

4 by August 15

Tuesday - Friday

4s & PreK Optional 5th Day - \$100 / month

Monday