

Tuition Agreement 2022-2023

Child's Name _____

This agreement is entered into by the undersigned parent/guardian (referred to as "you" or "your") of the child named below and Concord United Methodist Preschool (referred to as "we", "us", "our", or "school") on the terms and conditions set out below:

- ❖ The Registration Fee of \$125.00 is non-refundable. This fee is charged at registration and will secure enrollment until the first tuition payment is due.
- ❖ The Supply Fee of \$25 is billed in August and is non-refundable.
- ❖ The tuition for the _____ class is currently \$_____ month for the 2022-23 school year.
- ❖ Tuition will be billed to be due in **June 2022** and **September 2022-April 2023** on the date selected below. Should enrollment occur after June of 2022, payment dates will be adjusted accordingly. All tuition is non-refundable.

_____ 1st of the Month

_____ 15th of the month

- ❖ The current school calendar will show start and end dates, holidays, and other possible closure dates. There will be no make-up days or tuition credit and/or refund due to any closures, scheduled or otherwise.
- ❖ For each of your payments that are returned to our bank unpaid, you agree to pay, upon notice to you of the payment, an amount equal to that of the returned payment plus a \$30.00 collection charge.
- ❖ Because our program requires us to engage staff based upon the number of children enrolled, we cannot give tuition refunds or vacation credit for days your child is absent.
- ❖ If you terminate your child's enrollment, a 30-day written notice must be submitted to place in the student's file.
- ❖ Fees are to be paid through Brightwheel. Payment information must be set up in Brightwheel prior to registration. Monthly tuition must be paid through Brightwheel auto-draft.

I understand and agree to the above policies.

Parent/Guardian Signature

Date

I have completed setting up my billing information on Brightwheel.

Parent/ Guardian Signature

Date